

**BY -LAWS - LOCAL 70292**

**CANADA LABOUR RELATIONS BOARD**

(November 2007)

**BY-LAW 1 - NAME**

This organization shall be known as Local 70292 of the Union of National Employees, Public Service Alliance of Canada.

**BY-LAW 2 - AIMS AND OBJECTIVES**

**Section 1:** It shall be the object of this Local to protect, maintain and advance the interests of the employees under its jurisdiction.

**Section 2:** This Local shall unconditionally subscribe to and accept as its governing documents the Constitution of the Public Service Alliance of Canada and the By-Laws of the Union of National Employees.

**Section 3:** This Local shall support fully the Public Service Alliance of Canada in the furthering of its constitutional responsibility for the improvement and protection of wages, salaries and other terms of employment of all employees of the federal government.

**BY-LAW 3 - MEMBERSHIP**

Those eligible for membership shall be employees of the Canada Labour Relations Board in the jurisdiction of the Local who are eligible for membership in the Union of National Employees of the Public Service Alliance of Canada. The jurisdiction of the Local shall be as assigned from time to time by the Union of National Employees.

**BY-LAW 4 - MEMBERSHIP DUES**

The Local dues shall be 50 cents a member a month.

## **BY-LAW 5 - LOCAL EXECUTIVE**

**Section 1:** The executive officers of this Local shall consist of President, Vice-President, Secretary and Treasurer. (Ref. By-Law 7, Section 3 and/or By-Law 8, Section 10 of the Component By-Laws.)

**Section 2:** Vacancies on the executive of the Local shall be filled by an interim appointment by the remaining members of the Local Executive.

**Section 3:** The President or, in his absence, the Vice- President, shall preside at meetings and shall be responsible for the efficient and proper conduct of the Local.

**Section 4:** The Vice-President, in the absence of the President, shall carry out the duties of the President and shall perform such other duties as may be assigned to him by the President.

**Section 5:** The Secretary shall record the proceedings of all meetings and shall be responsible for the proper maintenance of documents, records and correspondence related thereto.

**Section 6:** The Treasurer shall be responsible for the finances of the Local and associated records or documents.

## **BY-LAW 6 - FINANCES**

**Section 1:** No officer or officers of this Local shall incur any expenses on behalf of the Local in excess of \$150.00 without the prior approval of a majority of members present at a regular or special meeting.

**Section 2:** In accordance with By-Law 11, Section 12 of the By-Laws of the Union of National Employees, the Local shall submit to the National Office of the Component, annual audited statements of Local finances and number of members before April 1 of each year.

**Section 3:** Within the Local, there must be only three members of the executive with signing authority for the Local's bank withdrawals. Each cheque must have two of these signatures in order to be valid. Such arrangements must be made through a local bank or credit union after an election of new officers. One of these members will normally be the Treasurer of the Local executive.

## **BY-LAW 7 - MEETINGS**

**Section 1:** The Local Executive Officers shall meet as required to carry out the business of the Local.

**Section 2:** The membership meetings of this Local shall be held at the call of the Executive Committee or by written request of no less than ten members of the Local.

**Section 3:** A quorum of an Executive meeting shall be at least three of the four officers.

**Section 4:** A quorum of a membership meeting shall be at least two executive officers and at least eight members.

**Section 5:** An annual membership meeting shall be held in accordance with the National By-Laws for the purpose of receiving annual reports, the consideration of business and the election of officers.

**Section 6:** Elections shall be by secret ballot and shall proceed in the order of: President, Vice-President, Secretary, Treasurer.

## **BY-LAW 8**

By-Laws of the Local may be amended by a two-thirds (2/3) majority vote of the members in attendance at a membership meeting providing thirty (30) days' notice of motion has been given and posted.

Union of National Employees, PSAC / Syndicat des employées et employés nationaux,  
AFPC

900-150, rue Isabella street - Ottawa, Ontario K1S 1V7

Website: <http://www.une-sen.org>

E-mail: [info@une-sen.org](mailto:info@une-sen.org)

Phone: (613) 560-4364

Toll free: 1-800-663-6685

Fax: (613) 560-4208